Council of Deans

Date: Tuesday, July 3, 2012
Location: Administration Board Room

1. Approval of Council of Deans Minutes – June 5, 2012 Meeting (Handout)

2. Announcements and Information Items
   
   a. Calendar Items
      
      i. Jeb Joseph from OU Legal will be on campus on Monday, August 6, 2012 as part of New Faculty Orientation. He would appreciate the opportunity to have brief individual meetings with the following people: Tom Russell, Terry Conley, Sylvia Burgess, Von Underwood, Ronna Vanderslice, Buddy Odom, and Sherry Young. Please let Provost McArthur know your availability on August 6 before Friday, July 20, 2012.

      ii. Deans are asked to be available at New Faculty Orientation for faculty introductions from 8:30-9:00 a.m. on Tuesday, August 7 in the McCasland Ballroom.

      iii. Fall General Faculty and Staff Meeting- 10:30 a.m., Thursday, August 9, 2012 in the McCasland Ballroom immediately followed by a university “cookout”.

      iv. Back to School meetings – Please let Provost McArthur know when and where unit meetings are scheduled.

      v. Adjunct Faculty Workshop and Orientation, August 13, 2012 in the McCasland Ballroom on the Lawton campus and August 14, 2012 on the Duncan campus. For both workshops, dinner is at 6 p.m. and the program starts at 6:30 p.m.

      vi. Academic Leadership Development Interns for Fall 2012- Dr. Jennifer Dennis, Mr. Greg Duncan, Dr. Mary Dzindolet, Mr. Mark Washburn

   b. Remaining Seat Report for Fall 2012 (Handout)

   c. 2011-2012 Faculty Load Summary

<table>
<thead>
<tr>
<th>AY 2011-2012 Total Faculty Load Hours</th>
<th>Inload</th>
<th>Overload</th>
<th>No load</th>
<th>Adjunct</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2011</td>
<td>378</td>
<td>1</td>
<td>246</td>
<td>192</td>
<td>817</td>
</tr>
<tr>
<td>Fall 2011</td>
<td>1,972</td>
<td>140</td>
<td>765</td>
<td>740</td>
<td>3,617</td>
</tr>
<tr>
<td>Spring 2012</td>
<td>2,092</td>
<td>163</td>
<td>590</td>
<td>681</td>
<td>3,526</td>
</tr>
<tr>
<td>Total</td>
<td>4,442</td>
<td>304</td>
<td>1,602</td>
<td>1,613</td>
<td>7,960</td>
</tr>
</tbody>
</table>
AY 2011-2012 Percentage by Semester

<table>
<thead>
<tr>
<th></th>
<th>Inload</th>
<th>Overload</th>
<th>No load</th>
<th>Adjunct</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2011</td>
<td>46.2%</td>
<td>0.1%</td>
<td>30.1%</td>
<td>23.5%</td>
<td>100.0%</td>
</tr>
<tr>
<td>Fall 2011</td>
<td>54.5%</td>
<td>3.9%</td>
<td>21.2%</td>
<td>20.5%</td>
<td>100.0%</td>
</tr>
<tr>
<td>Spring 2012</td>
<td>59.3%</td>
<td>4.6%</td>
<td>16.7%</td>
<td>19.3%</td>
<td>100.0%</td>
</tr>
<tr>
<td>Total</td>
<td>55.8%</td>
<td>3.8%</td>
<td>20.1%</td>
<td>20.3%</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

d. Spring 2012 and Summer 2012 Teaching Load Reports (Handout)

e. Overview of Budget and Review of Initiatives for 2012 - 2013 (Handouts)

f. Position Requests for 2013 - 2014 (Handout) (Provost McArthur has the handout)

g. Hold the Date: Endowed Lectureship Proposals will be due on Thursday, September 6, 2012. A formal call for proposals including available funds will be distributed at a later date.

h. Final Endowed Lectureship Project Reports and Donor Letters - Due September 7, 2012. Please submit a hard copy to the Office of the Provost with prior review by the appropriate Academic Dean.

i. Degree Works Update

j. Social Media Policy

3. Standing Agenda Items

a. Assessment Activities Update

b. Retention and Graduation Rate Project Update
   i. Early Alert/Care Request
   ii. Administrative Withdrawal
   iii. Academic Notice and Probation Intervention Course (UNIV 2001)
c. Early Alert Usage Update

<table>
<thead>
<tr>
<th>Semester</th>
<th>Unduplicated Instructors</th>
<th>Total Unduplicated Instructors</th>
<th>Percent of Instructors Using Early Alert</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2010</td>
<td>144</td>
<td>345</td>
<td>41.7%</td>
</tr>
<tr>
<td>Spring 2011</td>
<td>121</td>
<td>346</td>
<td>35.0%</td>
</tr>
<tr>
<td>Summer 2011</td>
<td>42</td>
<td>152</td>
<td>27.6%</td>
</tr>
</tbody>
</table>

Unduplicated Fall 2010 - Summer 2011
172 396 43.4%

<table>
<thead>
<tr>
<th>Semester</th>
<th>Unduplicated Instructors</th>
<th>Total Unduplicated Instructors</th>
<th>Percent of Instructors Using Early Alert</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2011</td>
<td>231</td>
<td>365</td>
<td>63.3%</td>
</tr>
<tr>
<td>Spring 2012</td>
<td>208</td>
<td>357</td>
<td>58.3%</td>
</tr>
<tr>
<td>Summer 2012</td>
<td>65</td>
<td>160</td>
<td>40.6%</td>
</tr>
</tbody>
</table>

Unduplicated Fall 2011 - Summer 2012
281 420 66.9%

June 27th, 2012

d. Cameron Guarantee and Institutional Transparency Update

e. Legislative Update

f. ULC Update
   i. Technology Plan Custom Research Report received. The results of the report will be distributed after review.
   ii. Ideas for Custom Research projects for 2012 - 2013

g. Around the Table for Announcements

4. Upcoming Meetings and Events
   a. Council of Chairs – 3:30 p.m. on Tuesday, July 10, 2012
   b. Council of Deans – 3:00 p.m. on Tuesday, August 7, 2012
   c. Regents Meeting Dates (for curriculum proposal purposes)
      i. The University of Oklahoma Board of Regents
### Board Meeting Dates

<table>
<thead>
<tr>
<th>Board Meeting Dates</th>
<th>Topics Due</th>
<th>Agenda Items Due</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 19-20, 2012</td>
<td></td>
<td></td>
<td>Lawton</td>
</tr>
<tr>
<td>October 24-25, 2012</td>
<td></td>
<td></td>
<td>Tulsa/Claremore</td>
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<tr>
<td>December 6-7, 2012</td>
<td></td>
<td></td>
<td>Oklahoma City</td>
</tr>
</tbody>
</table>

ii. The Oklahoma State Regents for Higher Education

1. Thursday, September 6, 2012 - 9 a.m.
2. Thursday, October 25, 2012 - 9 a.m.
3. Thursday, December 6, 2012 - 9 a.m.

d. Sexual Harassment Training- July 18, 2012, 2:00-3:00 p.m., BUS 111.
e. New Faculty Orientation, August 6 and 7, 2012, McCasland Ballroom; lunch will be served in the Buddy Green Room.
f. Faculty offices reopen on Wednesday, August 8, 2012
g. Fall General Faculty and Staff Meeting- 10:30 a.m., Thursday, August 9, 2012 in the McCasland Ballroom immediately followed by university “cookout”.
h. Adjunct Faculty Workshop and Orientation, August 13, 2012 in the McCasland Ballroom on the Lawton campus and August 14, 2012 on the Duncan campus. For both workshops, dinner is at 6 p.m. and the program starts at 6:30 p.m.
i. First Day of Classes- Wednesday, August 15, 2012
j. Academic Plan input and data due to Provost- Friday, August 17, 2012.
k. Endowed Lectureship AY 12-13 proposals due Thursday, September 6, 2012
l. FY14 Position Requests due Thursday, September 6, 2012
m. Final Endowed Lectureship project reports due Friday, September 7, 2012. Please submit a hard copy to the Office of the Provost with prior review by the appropriate Academic Dean.
n. Post Audit Reports due to Provost- Friday, September 7, 2012
o. Low Productivity Program Reports due to Provost- Monday, September 17, 2012.
p. Five-Year Program Reviews due to Provost- Friday, November 16, 2012.

5. New Business