Faculty Meeting Minutes

Location: Classroom

Date: November 11, 2009

Time: 1:00 PM

Present: Assistant Director of Library Services, Instructional Librarian, Technical and Electronic Services Librarian, Archives Librarian, Collection Development Librarian, Access Services Librarian, Community Outreach Librarian, and Director of Library Services.

Assistant Director of Library Services opened the meeting at 1:00 PM. She announced that the meeting would consist of several presentations.

Technical and Electronic Services Librarian was the first presenter. She informed the librarians of the changes on the library web page. She stated WorldCat has been set up to default to search the Cameron Library catalog. Also, users can now search articles from this library as well as other libraries. Academic Search Premier, Wilson Select Plus, and WorldCat are now integrated and can be searched simultaneously. She reported that JStor and Sage will soon be added to these databases. Further, she pointed out a new icon “Cite This” has been added to help students accurately document sources in APA, Chicago, Harvard, MLA, or Turabian styles.

Next, the Archives Librarian presented information on government resources. He pointed out government resources on the web page which can be accessed much like databases. These government resources include statistics and documents which are particularly useful for business, technology, and criminal justice. He showed how faculty and students can suggest government resources. Thus far, he has received four separate requests: World War II, Bill of Rights, Secret Service, and Nuclear Warheads. Jason went on to explain that universities are frequently depositories for many types of government documents. At this time, Oklahoma State University has the largest number in the state of Oklahoma.

The Director of Library Services provided more information about the instructional tutorials which are being created as part of a grant consortium. She said that on Monday, November 16, 2009, the library will provide refreshments and will pass out brochures to inform others of this service. Assistant Director of Library Services asked if the librarians wanted to conduct a student survey in conjunction with this event. It was agreed that a survey would be attempted—given the short amount of time for preparation.

Collection Development Librarian shared information from the OLA 2009 meeting. She discussed comments from the Opening General Session; suggestions for acquisitions; suggestions for building
online collaborations; identification of contemporary values in libraries; instructions for managing the millennials; and utilizing social networking sites.

Last, Instructional Librarian discussed the implementation of the Smart Cart. She provided the librarians with copies of the Smart Cart flyer, set of instructions, log for recording reference questions while out, and a schedule. The Instructional Librarian informed the librarians that schedules were made to reflect liaison assignments. For example, the Assistant Director of Library Services will take the Smart Cart to Cameron Village and to the Science Building. A regular schedule will enable students to “recognize a pattern” and begin to anticipate where/when librarians will be available outside the library walls. Conflicts in schedules must be addressed to the Instructional Librarian. It was suggested that librarians take business cards and wear Cameron identification when across campus.

The meeting was adjourned at 2:30 PM by Assistant Director of Library Services.