

Academic Affairs Council

Date: Wednesday, October 4, 2017

Time: 2:00 p.m.

Location: Administration Boardroom

❖ Approval of Academic Affairs Council Minutes – September 6, 2017 Meeting (pages 1-2)

❖ Discussion Items:

1. 2017-2018 Academic Calendar (pages 3-4)
2. Academic Festival feedback
3. Aggie Registration reminders/concerns
4. Attendance-Taking follow-up and discussion
5. Concurrent policy changes and pilots for Spring 2018 (pages 5-7)
6. Wait-listing
7. National Conference on Undergraduate Research and Oklahoma Research Day (pages 8-10)
8. Retention and Graduation Rate Updates (Major Tracking)—Dr. Oty (Handout)
9. HLC Criteria Discussion (votes for Criterion 1)—Dr. Oty (Handout)

❖ Reminders/ Informational items:

- Initiative Update due today!
- Please ask department chairs to provide changes to their departmental scholarship awards to VP Phillips so that he can have the most accurate information in Academic Works. They may email the changes to him directly.
- Our second Academic Festival speaker, award-winning journalist Michele Norris, will be on campus on **November 9, 2017**. Please ask faculty to encourage students to attend the special student session at 3:30pm.
- CU Alumni Association Awards nominations due October 10.
- Annual Academic Performance Reviews (Faculty Handbook 4.3.1 through 4.3.6)
 - i. **By October 15**, having received written input from the Dean, the faculty member and the department chair shall meet to revise and complete the current year's Annual Plan.
- Thank you for getting faculty vita posted!
- Please remember to use the student concern system to log complaints.

❖ Important Dates:

- Academic Affairs Council – Wednesday, November 1, 2017 at 2:00 p.m. in the Administration Boardroom
- Council of Chairs – Thursday, October 26, 2017 at 2:00 p.m. in the IBC/RMA Executive Boardroom 204
- Regents Meeting Dates (for curriculum proposal purposes)

- The University of Oklahoma Board of Regents

<u>Board Meeting Dates</u>	<u>Topics Due</u>	<u>Drafts Due</u>	<u>Location</u>
October 24-25, 2017	August 29	September 12	Lawton
December 5-6, 2017	October 10	October 24	Norman

- The Oklahoma State Regents for Higher Education

- October 18-19, 2017
- November 2, 2017
- December 5-6, 2017

- October 5, 2017 – Dr. Hyunsoon Whang Faculty Piano Recital at 7:30 pm in the (UT)
- October 6, 2017 – Convocation at 10:00 am in Aggie Gym. Students need to check in at 9:15, at registration tables set up between the Aggie Gym and Burch Hall.
- October 6, 2017 – Five Year Program Reviews due to VPAA
- October 9, 2017 – Last date to withdraw from a 1st 8 week class with signature
- October 10-11, 2017 – The Oka’ Institute 2017 Sustainability Conference, ECU campus. For more information visit: <http://www.okainstitute.org/home>
- October 16, 2017 – 1st 8 week session ends
- October 16, 2017 – Annual disclosure forms due to the Office of the Vice President for Academic Affairs with prior review by the Chairs and Deans/Directors. **Deans and Directors will collect forms from all departments under their supervision before sending them to the Vice President for Academic Affairs.**
- October 17, 2017 – 2nd 8 week classes begin
- October 17, 2017 – Tuition/Fees due for 2nd 8 week classes
- October 18, 2017 – Final grades for 1st 8 week classes posted by 4:00pm
- October 18, 2017 – Mid-term grades for 16 week classes posted by 4:00pm
- October 19-20, 2017 – Fall Break
- October 23-26, 2017 – CU Succeed: *Academic Success Series*
- October 26, 2017 – All adjuncts teaching 2nd 8 weeks (S8 position suffix) and all full-time faculty should be locked by the appropriate Dean/Supervisor and all 2nd 8 week payroll action forms submitted to the Human Resources office by 5:00 p.m.
- November 6-8, 2017 – CU Succeed: *Aggie Professionals Series*
- November 9, 2017 – Academic Festival speaker, award-winning journalist **Michele Norris**
- November 16-19, 2017 – David Mamet’s satirical comedy “*November*,” presented by the Department of Art, Music and Theatre Arts in the University Theatre. Shows on Thursday, Friday and Saturday will begin at 7:30 p.m.; Sunday performances start at 2 p.m. (Academic Festival related event)
- November 17, 2017 – Grant Work Session with Jana Gowan, 12:00pm - 2:00pm in MCC Meeting Room 212