MEMBERS PRESENT
Dr. Lance Janda- Associate V.P. for Enrollment Management/Graduate Coordinator - Council Chair
Dr. John Courington - Interim Dean, School of Business
Dr. Aubree Helvey - School of Business
Dr. Lawrence Weinstein - Chair, Psychology Dept, School of Education and Behavioral Sciences
Dr. Jennifer Dennis - School of Education and Behavioral Sciences
Dr. Michelle Smith - Chair, Education Dept, School of Education and Behavioral Sciences
Ms. Claudia Edwards - School of Education and Behavioral Sciences, Education and Psychology Graduate Advisor (Ex-Officio)
Ms. Bernadette Lonzanida - School of Business - MBA and MSE Graduate Advisor (Ex-Officio)
Student Representative – unfilled slot
Student Representative – Whitney Burris
Ms. LaQuita Shaw - Graduate Enrollment/Admissions Coordinator - Guest

MEMBERS ABSENT
Dr. Mohammad Tabatabai - School of Science and Technology
Dr. Ronna Vanderslice - Dean, School of Education and Behavioral Sciences
Dr. Terrence Paridon - School of Business

I. Call to Order

The meeting was called to order at 3:39 p.m. by Dr. Lance Janda.

II. Approval of Minutes

Dr. Janda passed out a copy of the minutes from the November 19th meeting to approve. Dr. Weinstein motioned to approve the minutes. Dr. Smith seconded. The motion passed.
III. Announcements

A. Megan Foster will be the 2nd student rep on the Graduate Council. Welcomed her as well as Ms. Burris as student reps.

B. Enrollment is still down for Spring but have gained a lot of ground.

C. Dr. Janda stated our Graduate Recruiter is leaving the first part of February and if anyone knew of somebody good to send them to personnel to apply.

IV. Old Business

A. Dr. Janda passed out the revised graduate faculty list to review. The only addition was to add two L’s to Dr. Smith’s name.

B. Dr. Janda said the graduate catalog draft should be out in January. Once it’s approved it will be sent to print.

V. New Business

A. Dr. Janda stated that there is no provision to audit classes at the graduate level and requested thoughts on the issue. Dr. Dennis liked UG policy and Dr. Courington agreed. The motion was made to replicate the UG policy on auditing classes for the graduate studies. Dr. Courington motioned to approve. Dr. Dennis seconded. The motion passed.

B. Dr. Janda stated that some students enrolled in Graduate Research Spring 07 semester with Dr. Dawe got “T”s for grades. A memo is supposed to accompany the “T” grade stating what’s needed to complete the course for a grade. Dr. Dawe has stated he’s willing to do what Grad Council decides. Dr. Weinstein stated he had spoke with the students. His office had cleaned out Dr. Dawe’s box and found where the students had put their paperwork in his box instead of emailing him their papers. One student sent his to the wrong email address. Dr. Weinstein stated he had mailed Eden and Able’s papers to Dr. Dawe to grade and return. Dr. Weinstein said there was not any papers from student Howard. It was discussed and decided to revisit in January meeting.

Modification Requests were passed out for council review. Dr. Dennis asked about the English requirement. Dr. Janda stated there has been no decision or update from Dr. McArthur about the English requirement. Dr. Dennis explained the modifications for EDUC 5703, 5746, 5756, 5766, 5776. Dr. Weinstein motioned to pass. Dr. Courington seconded. Motion passed.

C. Dr. Janda stated there was a course modification that was possibly passed at an earlier council meeting but couldn’t find the approval so he decided to recap and vote again. Dr. Smith explained the change is from “Intro Seminar” to “Intro to Graduate Seminar”. Dr. Weinstein motioned to pass. Dr. Helvey seconded. Motion passed.
E. Request for Program Modification in Ed Leadership program and MEd in Reading revisited. Same thing as before, can't find where approved. Dr. Weinstein motioned to pass. Dr. Courington seconded. Motion passed.

F. Dr. Courington asked about the course description needing modification on the Intro to Graduate Seminar. He thinks an MBA student is going to see this title and need to take it. Dr. Courington would like the title to read, “Intro to Graduate Seminar -- Candidates in Education”. Dr. Janda requested Dr. Smith to change the wording and resend the modification up the line again.

G. Dr. Dennis had a question on a student getting and “I” or an “F” for a course. Dr. Janda explained an “I” is better as it doesn’t affect the GPA. The instructor has the choice of what to give but if the student is flunking, can’t give an “I”. The student can not be flunking the course in order to get an “I” given to them.

H. Claudia asked about International students working and getting their license – is there a possibility to earn an Education degree but not get the teaching license? International students want the degree but not teach; do not want the certification. Dr. Janda referred to Dean Vanderslice to sort out.

VII. The next Graduate Council meeting is scheduled for January 10th, 2008, in the 4th floor conference room (413), North Shepler.

VIII. Dr. Janda asked if there were any questions or anything else to discuss. There was not. Dr. Weinstein motioned to adjourn. Dr. Courington seconded. Motion passed. Adjourned at 4:11 p.m.